



MICHIGAN WORKERS' COMPENSATION PLACEMENT FACILITY

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March 5, 2002

CIRCULAR LETTER #175 TO ALL PARTICIPANTS IN THE MICHIGAN WORKERS' COMPENSATION PLACEMENT FACILITY

RE: MANUAL AND RELATED INFORMATION AVAILABLE VIA THE INTERNET

Dear Member:

Several manuals and related information are now available on our web site at www.caom.com.
The manuals currently available include:

Basic Manual for Workers' Compensation and Employers' Liability Insurance
Manual of Classification Definitions

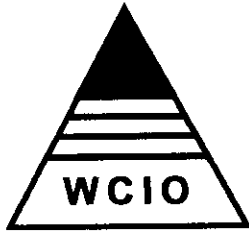
The Michigan Workers' Compensation Statistical Plan and the Workers' Compensation Placement Facility Procedures Manual will soon be available. Also, changes to the manuals will be circularized and or updated in a timely fashion.

Another site of interest is www.wcio.org. This site is operated by the Workers Compensation Insurance Organizations and contains the Workers Compensation Data Reporting Handbook as well as other useful information. (See attached page).

Remember to view the above sites from time to time for updates and additional information.

Sincerely,

Gary Thompson



WORKERS COMPENSATION INSURANCE ORGANIZATIONS

200 East Forty-Second Street
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NEW PRODUCT ON THE WCIO WEB SITE Workers Compensation Data Reporting Handbook

The WCIO is pleased to announce the industry wide release of the Workers Compensation Data Reporting Handbook. This handbook was developed as a guideline and reference for industry professionals.

The WCIO Workers Compensation Data Reporting Handbook contains sections on:

- Policy Data Reporting
- Unit Statistical Data Reporting
- Individual Case/Claim Data Reporting
- Aggregate/Financial Data Reporting
- Industry Organizations
- Overview of Data Collection Organization (DCO) Statistical Plan Manuals
- Acronyms of Workers' Compensation Insurance Terms
- Glossary of Workers' Compensation Insurance Terms

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The handbook can be found on the WCIO web site at www.wcio.org.

This handbook was compiled as a joint venture between the Data Collection Organizations within the WCIO to help broaden your understanding of data reporting in the workers compensation industry.

If you have any questions or comments pertaining to the content of this handbook, please contact the appropriate DCO.

The WCIO Workers Compensation Data Reporting Handbook has been developed as a guide and reference for industry professionals. The WCIO makes no warranties of any kind with regard to the use of the handbook for any purpose. In no event shall the WCIO be liable or responsible for any damages arising out of, or in connection with, the use of the guidelines by any person or organization.

This handbook is not intended to be a comprehensive guide to the data reporting requirements or rules of each of the states. The handbook does not replace, rewrite, or change any jurisdictions' or states' statistical plans. WCIO encourages the use of this handbook in conjunction with the appropriate instructional manuals published by the various states.